



Report to Healthier Communities & Adult Social Care Scrutiny & Policy Development Committee 14th September 2016

Report of: Policy & Improvement Officer

Subject: WORK PROGRAMME 2016/17

Author of Report: Alice Nicholson, Policy and Improvement Officer
alice.nicholson@sheffield.gov.uk
0114 273 5065

A proposed work programme is attached at appendix 1 for the Committee's consideration and discussion.

The work programme contains a number of items and possible Committee dates are suggested. The work programme ideally should aim to focus on a small number of issues in depth. This means that the Committee will need to prioritise which issues will be included on formal meeting agendas. In doing this, the Committee may wish to reflect on the prioritisation principles attached at appendix 2 to ensure that scrutiny activity is focussed where it can add most value.

Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can request written briefings or presentations outside of formal scrutiny meeting time.

The Scrutiny Committee is being asked to:

- Comment on the proposed work programme
 - Identify priorities for inclusion on agendas
 - Identify items for written briefings
-

Category of Report: OPEN

Healthier Communities & Adult Social Care Scrutiny & Policy Development Committee

Draft work programme 2016/17

Meeting Dates 2016/17	13 July 2016, 14 September 2016, 9 November 2016, 11 January 2017, 15 March 2017, 12 April 2017
-----------------------	---

Last updated: 6th September 2016

Please note: the draft work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Wednesday 16th July 4-7pm			
Discussion item			
CQC Inspection Reports - Sheffield Teaching Hospitals NHS Foundation Trust	To consider local inspection report outcomes - to consider recommendations to the provider direct or as part of QA activity. Brief committee of local announced inspections	STH NHSFT - TBC	Agenda Item
Draft Work Programme	To consider the Committee's draft work programme 2016/17	Alice Nicholson - Policy & Improvement Officer	Single Agenda Item
Task Group 2016/17 - scope	To consider scope of a task group that enhances the QA sub-group approach within the joint themes of Performance and Patient Experience	Alice Nicholson - Policy & Improvement Officer	Agenda Item
For information			
Quality Accounts –membership of sub group 2016/17; QA submissions 2015/16	For information - responses to NHS Trust QA's	Alice Nicholson - Policy & Improvement Officer	Briefing Paper
JHOSC - The Commissioners Working Together Programme	To update the committee - Chair is member	Alice Nicholson - Policy & Improvement Officer	Briefing Paper

Primary Care Strategy - CCG (Katrina Cleary)	<i>This item is for information - At its meeting in March 2016 the committee considered Access to GP and requested that this be presented/forwarded when available</i>	http://www.sheffieldccg.nhs.uk/Downloads/CCG Board Papers/May 26 2016/PAPER D Primary care strategy for Sheffield.pdf	Briefing Paper
Wednesday 14th September 4-7pm			
South Yorkshire and Bassetlaw Sustainability & Transformation Plan (STP)	Consideration of this service response to NHS Plan - 5 year forward view - footprint is SY & Bassetlaw: The Committee to receive a report and presentation update on the STP. The Committee to consider the Sheffield Place Plan at the meeting 9th November 2016	Will Cleary-Gray, Programme Director (Sheffield CCG)	Single Agenda Item
Public Health Strategy SCC	The Committee to receive a report and presentation on the development of a public health strategy for Sheffield CC; Public health is a core aspect of Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee activity - public health and its wider determinants underlay tackling health inequalities	Greg Fell - Director Public Health	Single Agenda Item
JHOSC - The Commissioners Working Together Programme	To update the committee - Chair is a member	Alice Nicholson - Policy & Improvement Officer	Briefing Paper
Work Programme	To consider the Committee's work programme 2016/17	Alice Nicholson - Policy & Improvement Officer	Single Agenda Item

Task Group			
Task group – main topic for 2016/17: Examining performance with patient experience/performance – including Quality Accounts	A proposal for a task group that examines performance, gathers evidence of patient experience. To integrate with Quality Accounts activity, a further enhanced approach on previous years, priority topics: Hospital environment - especially A&E and Weston Park including patient/carer/visitor experience and responding to CQC Inspection outcomes; Accessing the right services first time (including but not exclusively GP access) - inform Sheffield CCG Primary Care and Urgent Care strategies	Alice Nicholson - Policy & Improvement Officer	Task Group: Aug-16 to Mar-17
Future items to be scheduled - scope to be determined			
Dental access and dental health	A select Committee approach to hear from appropriate commissioners (NHS England), providers (NHS & private) and users on access to dental services and the dental health of children in particular - date to be determined	TBC Jan-17/Mar-17	single agenda item in the style of Select Committee
CQC Inspections	1. Yorkshire Ambulance NHS Trust inspection from 13.09.2016 - report of inspection when available; 2. CQC visits to GP - report of Sheffield CCG Jan-17	1. YAS NHS Trust; 2. Director of Nursing, Sheffield CCG	Agenda Items

PREVENT	The PREVENT task group of Safer and Stronger Communities Scrutiny and Policy Development Committee recognised that there was a particular aspect of PREVENT that needed further consideration and was more suited to Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee. Work in progress to determine scrutiny style, when and scope - date not fixed.	Appropriate organisation(s)/officer(s) to be determined	TBC
CAMHS	There is an NHS procurement of CAMHS Tier 4 - full NHS timeline for each package not known yet - South Yorkshire will be one package; a topic of interest to the Committee a previous Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee Task Group reported March 2014. Work in progress to determine scrutiny style, when and scope - date not fixed.	Appropriate officer(s) to be determined when further information/timeline known	TBC
Dementia Strategy	Raised as a public question 23.03.2016 for inclusion in work programme. Work in progress to determine scrutiny style, when and scope - date not fixed.	Appropriate organisation(s)/officer(s) to be determined	TBC
Health & Wellbeing Board	It is understood the terms of reference are to be reviewed, this item could consider new terms of reference and the 5 outcomes of Sheffield Health & Wellbeing Board.	Appropriate officer(s) to be determined	Briefing on review and/or agenda item for discussion and consideration

Future items - including 2015/16 follow on			
Quality Accounts 2017- draft responses	Sub-group report back on responses to NHS Trust QAs 2017	Alice Nicholson - Policy & Improvement Officer Mar-16	For information
PMCF evaluation	At its meeting in March 2016 the committee considered Access to GP and requested that this be presented/forwarded when available	Steven Haigh - Primary Care Sheffield Nov-16	One-off agenda item for information
Better Care Fund	Following consideration of the Better Care Fund at its meeting in November 2015, the committee wanted to look at it again in the future, focusing on whether the programme is achieving its intended outcomes and savings	Peter Moore/Joe Fowler - joint commissioning Nov-16	One-off agenda item for discussion and consideration
Adult Social Care Performance	At its meeting in January 2016, the Committee welcomes the approach being taken to improve adult social care performance, and requested that the Director of Adult Services provide a further update in a year's time.	Phil Holmes Jan-17 (or Mar/Apr 17)	One-off agenda item – discussion and consideration or for information
Quality Care Provision for Adults with a Learning Disability in Sheffield	In January 2016, the Committee considered improvements and action plans following reviews of Council and Care Trust learning disability services. The Committee requested a further update on progress in 12 months from the Director of Adult Services	Phil Holmes Jan-17 (or Mar/Apr 17)	One-off agenda item – discussion and consideration or for information
Home Care task group - response to report	recommendations to Cabinet 9th March 2016 - response due no later than December 2016	TBC Dec/Jan-16	One-off agenda item for discussion and consideration

Training session			
Adult Safeguarding	A training/ awareness session for all members of the Committee to be scheduled outside of set meetings – to enhance scrutiny role in Adult Safeguarding in line with protocol.	Simon Richards – Head of Adult Safeguarding Oct-16	separate training session

Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **Public Interest**

The concerns of local people should influence the issues chosen for scrutiny;

- **Ability to Change / Impact**

Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;

- **Performance**

Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;

- **Extent**

Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);

- **Replication / other approaches**

Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome